PMI Clear Lake-Galveston is offering nine new 2-day courses to project managers and other professionals working on projects. These new Knowledge Area courses are primarily designed for certified project managers or individuals who have had project management training or experience, including exposure to basic project management techniques such as scope, activity, and resource planning. Individuals taking any of these courses should ideally have at least two years of experience working in project teams. The courses are compliant with the fourth Edition of the PMBOK® Guide.

For those interested in renewing their PMP certification, the successful completion of each course will yield 14 Professional Development Units (PDUs).

[Check the PMICLG website for more information, including scheduling and pricing information.](#)

Project Integration Management
This course will introduce project management concepts and essential techniques aimed at delivering projects on time and within budget. Based on a framework which encompasses the entire body of knowledge in the project management field, this course will introduce the language and methodology commonly used by professional publications, associations, and others professionals working in the project management arena.

Project Scope Management
This course will provide participants with the skills and knowledge required to gather requirements, accurately define project scope, create a Work Breakdown Structure (WBS) that details all work components, and learn the elements involved in verifying and controlling scope.

Project Time Management
Understanding a project's schedule requirements and the time-phasing of project tasks is the backbone of effective project management. This focuses on the importance of developing an accurate, enforceable project schedule. Participants will be guided through project-schedule development theory and implementation by means of lectures, discussions, and a case study.

Project Cost Management
The first step in successfully managing a project's costs is to have a project budget that realistically reflects the costs for executing the project. This course gives project managers the tools they need to develop reliable cost estimates by assessing necessary project resources, applying one or more cost estimating methods, adjusting the estimates based on resource availability and project risk, and evaluating the quality of cost estimates prepared by others. Prior involvement with project budgets or cost estimating at an elementary level is expected. Note: this is NOT a course for professional full-time cost estimators.

Project Quality Management

This course focuses on the management of both product and process quality for creating project deliverables. It provides exposure to the tools, techniques, and metrics used to ensure that sufficient product and process quality is achieved. It includes exercises which allow attendees to learn how to plan quality into a project and determine key metrics to manage project and process quality.

Project HR Management

Effective project managers must possess strong skills in organizational planning, team building, and staff management. Participants are provided with the tools to help them face the challenges of managing matrix teams and the added complexity of managing a virtual team. Participants will also examine motivation, influence, power, and effectiveness theories from industrial-organizational psychologists and management theorists to help them understand how and why people work, and the effect of power on project teams.

Project Communication Management

Managing project communications is one of the most important responsibilities of a project manager. Project managers must communicate with project owners, team members, and other stakeholders, whether they are internal or external to the organization. Effective communication can only occur when project managers identify all the people or organizations impacted by the project. Knowing the potential impact or support each stakeholder could generate allows project managers to create effective strategies that can be critical to project success. This course helps project managers assess their project communication needs, plan for meeting those needs, and effectively communicate project status and forecasts throughout the project life-cycle.

Project Risk Management

Managing risks is a key element of effective project management. To remain competitive, projects cannot afford to set up contingencies or control measures for every conceivable risk. Rather, project managers must assess each risk and develop a response proportionate to the risk. This course introduces learners to widely accepted risk assessment, management, and control practices using effective tools and techniques.

Project Procurement Management

This course is designed for project managers who will have procurement responsibilities and for those who will interact with designated procurement professionals. The objective is to prepare the project manager and project management team to effectively manage the procurement and contracting aspects of a project. The course begins with introductory sections explaining legal concepts of contracts and contract pricing. Then the Project Procurement Management Knowledge Area processes are presented: Plan Procurements, Conduct Procurements, Administer Procurements, and Close Procurements. The processes in Project Procurement Management are initiated early in the project – with a procurement management plan – and are ongoing throughout the life of the project. Although this course focuses on procurement from the buyer's perspective, the final section explores procurement from the seller's point of view.